

MINUTES
FORT BEND COUNTY MUNICIPAL UTILITY DISTRICT NO. 155

March 13, 2023

The Board of Directors (“Board”) of Fort Bend County Municipal Utility District No. 155 (“District”) met in regular session, open to the public, on the 13th day of March, 2023, at the Bonbrook Plantation Recreational Center, 9210 Reading Road, Rosenberg, Texas, within the boundaries of the District, and the roll was called of the members of the Board:

Donna Johnson	President
Brett Telford	Vice President
Christina Garcia	Assistant Vice President
Jessica Robach	Secretary
Dwayne Grigar	Assistant Secretary

and all of the above were present, thus constituting a quorum.

Also present for all or part of the meeting were Blake Kridel of Stormwater Solutions; Ron Dechert of Costello, Inc.; Jorge Diaz of McLennan & Associates, LP; Rick Marriot of Si Environmental, LLC (“Si”); Sean Donnell of GreenScape Associates (“GreenScape”); Nick Steffek of Lake Management Services, L.P. (“LMS”); and Nellie Connally and Holly Huston of Allen Boone Humphries Robinson LLP (“ABHR”).

PUBLIC COMMENTS

The meeting convened at 11:04 a.m. Ms. Connally offered any members of the public attending the meeting the opportunity to make a public comment. There being no members of the public in attendance and wishing to make a public comment, the Board concurred to close the public comment section of the agenda.

SECURITY REPORT

The Board then reviewed a security report for the District, a copy of which is attached. Discussion ensued regarding a request received from Deputy Cruz to modify her schedule and no longer patrol the District on the weekend. Following discussion, the Board concurred to deny Deputy Cruz’s request; however, they would be amenable to the Constable reassigning her to a different shift.

APPROVE MINUTES

The Board considered approving the regular meeting minutes from February 13, 2023. Following review and discussion, Director Grigar moved to approve the minutes, as presented. Director Robach seconded the motion, which passed by unanimous vote.

BOOKKEEPING MATTERS

Mr. Diaz presented and reviewed the bookkeeper's report and presented the checks for payment. A copy of the bookkeeper's report, which includes the investment report, is attached.

Mr. Diaz presented and reviewed an amended budget for the fiscal year end April 30, 2023, a copy of which is attached to the bookkeeper's report.

Mr. Diaz presented and reviewed a draft budget for the fiscal year end April 30, 2024, a copy of which is attached to the bookkeeper's report.

After review and discussion, Director Robach moved to (1) approve the bookkeeper's report and payment of the bills; (2) approve the amended budget for the fiscal year end April 30, 2023; and (3) defer approval of the budget for the fiscal year end April 30, 2024. Director Johnson seconded the motion, which passed unanimously.

OPERATOR'S REPORT

Mr. Marriot presented and reviewed the operator's report, a copy of which is attached, and reviewed repair and maintenance items for the month.

Mr. Marriot presented to the Board a list of delinquent customers and reported the residents on the termination list were delinquent in payment of their water and sewer bills and were given written notification, in accordance with the District's Rate Order, prior to the meeting of the opportunity to appear before the Board to explain, contest, or correct their bills and to show why utility services should not be terminated for reason of non-payment.

Mr. Marriot then addressed the Board regarding a survey from 2022 for Storm Sewer Manholes, Sanitary Sewer Manholes, and Valve repairs to Bonbrook sections 9 through 14.

Following review and discussion, Director Grigar moved to (1) approve the operator's report; (2) authorize termination of delinquent accounts in accordance with the District's Rate Order, and direct that the delinquent customer list be filed appropriately and retained in the District's official records; and (3) authorize Si to repair the Sanitary Manholes that require immediate attention. Director Telford seconded the motion, which passed by unanimous vote.

CONDUCT ANNUAL REVIEW OF DROUGHT CONTINGENCY PLAN

The Board conducted an annual review of the District's Drought Contingency Plan. Ms. Connally and Mr. Marriott stated they had no changes to recommend at this time.

CRITICAL LOAD SPREADSHEET FOR DISTRICT'S FACILITIES

The Board reviewed a list of District facilities so that any updated information can be provided to the proper governmental authorities to include in the critical load registry. The engineer, operator, and bookkeeper confirmed that the information on the Critical Load List is correct. Following discussion, Director Garcia moved to approve the annual review of the critical load spreadsheet and direct that the spreadsheet be filed appropriately and retained in the District's official records. Director Robach seconded the motion, which passed by a unanimous vote.

REVIEW EMERGENCY PREPAREDNESS PLAN

The Board then conducted a review of the Emergency Preparedness Plan. Following discussion, the Board concurred that no changes were necessary.

CONSIDER RATE SCHEDULE AMENDMENT TO COSTELLO, INC. CONTRACT

Mr. Dechert presented and reviewed a Rate Schedule Amendment to the contract with Costello. Following review and discussion, Director Robach moved to approve the amendment, as presented. Director Garcia seconded the motion, which passed by a unanimous vote.

ENGINEER'S REPORT

Mr. Dechert presented and reviewed an engineer's report, a copy of which is attached, and updated the Board on the status of development and ongoing engineering projects in the District.

Mr. Kridel presented and reviewed information on ScourStop for erosion control to the District's Lakes A, B, and C. A copy of the proposal is attached. Following discussion, the Board concurred to request Costello to prepare a summary of costs for the erosion repairs to discuss at a future meeting.

UPDATE ON DETENTION/ AMENITY LAKES MAINTENANCE

Mr. Steffek updated the Board on detention and amenity lake maintenance including well repairs, fountain repairs, and vegetation and algae treatments. The Board next discussed the budget proposals from LMS. Following discussion, Director Grigar moved to approve the annual budget renewal from LMS. Director Garcia seconded the motion, which passed by a unanimous vote.

PHASE II SMALL MS4 GENERAL PERMIT AND STORM WATER MANAGEMENT PLAN, INCLUDING PUBLIC COMMENT

There was no discussion on this agenda item.

UPDATE ON LANDSCAPE MAINTENANCE AND IRRIGATION FROM GREENSCAPE ASSOCIATES

Mr. Donnell reviewed a landscape maintenance report, a copy of which is attached, and discussed the status of work previously approved by the Board.

Mr. Donnell updated the Board regarding the status of design for the Bonbrook Recreation Center Park Enhancements.

DISTRICT COMMUNICATIONS, INCLUDING WEBSITE, MASS MESSAGING, AND SOCIAL MEDIA POLICIES

Discussion ensued regarding the District's communication system.

GARBAGE AND RECYCLING MATTERS

Discussion ensued regarding ongoing collection issues.

TAX ASSESSOR/COLLECTOR'S REPORT

The Board received and reviewed a tax assessor/collector's report from Fort Bend County, a copy of which is attached. Following review and discussion, Director Grigar moved to approve the tax assessor/collector's report as presented. Director Johnson seconded the motion, which passed unanimously.

There being no further business to come before the Board, the Board concurred to adjourn the meeting at 12:13 p.m.




Secretary, Board of Directors

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